






APPLICATION PROCESS FOR APPLICANTS NOT RESIDENT ON THE ISLAND OF IRELAND

All IÉ Contractor PTS applications submitted for validation from the **01 December 2023** **MUST** comply with the Occupational Health Service Provider medical assessment process detailed in this document.

<p>If this is your initial application for IÉ Contractor PTS Certification Or Your current IÉ Contractor PTS Certification is due to expire (either training validity or medical validity) NOTE: All applications submitted from the 01 December 2023 MUST comply with the Occupational Health Service Provider medical assessment process, this applies to initial and refresher applications or certification extension requests. After your initial medical with the Occupational Health Service Provider your next medical will be as per the frequency defined by the CIE Chief Medical Officer.</p>	
	
<p>STEP 1 Review the IÉ Contractor PTS Application Information Document and pack which is available from: https://www.irishrail.ie/en-ie/about-us/iarnrod-eireann-infrastructure/Iarnrod-Eireann-Contractor-PTS</p>	
	
<p>STEP 2 Contact and book an appointment with an Occupational Health Service Provider or GP that can fulfil the requirements detailed within this document.</p>	
	
<p>STEP 3: Attend Medical at your selected Occupational Health Service Provider NOTE: You will need to bring proof of ID and a passport size photo to the medical. If you wear prescription glasses, you will need to bring both your glasses and a copy of your prescription to the medical.</p>	
<p>IÉ CONTRACTOR PTS HEALTH ASSESSMENT REPORT & MEDICAL ASSESSMENT FORM</p>	
<div style="background-color: #76b82a; color: white; padding: 5px; display: flex; align-items: center; justify-content: center;">  <p>You PASS the medical</p> </div> <p>One successful completion, the Occupational Health Service Provider will sign, stamp and supply you with a copy of the IÉ Contractor PTS Health Assessment Report, and the level 3 Medical Assessment form for PTS Certification. Give these forms to your employer who will then submit your application for validation to the IÉ Contractor PTS Department and email onto medicalexquiries@irishrail.ie for validation. NOTE: The medical assessment must be carried out within 12 weeks of the date that Iarnród Éireann is in receipt of the IE Contractor PTS Application for validation.</p> <p>Once your application is validated the IÉ Contractor PTS Department will offer a training date.</p> <p>NOTE: Should any factors relating to your health and well-being change at any time during the validity of the PTS Certificate you agree to inform all relevant parties immediately and understand this may lead to a review of your medical fitness to hold PTS.</p>	<div style="background-color: #e74c3c; color: white; padding: 5px; display: flex; align-items: center; justify-content: center;">  <p>You FAIL the medical</p> </div> <p>Immediately notify your employer that you did NOT meet the required medical standard. In the event of failing the Drugs and Alcohol Screening in that your sample returned a 'Unclear' result the Occupational Health Service Provider have been requested to advise the CIE Chief Medical Officer.</p> <p>IÉ retains the right to refuse training/ certification extension, for an extended period of time, to any applicant who provides a positive drug or alcohol sample.</p> <p>NOTE: For current IÉ Contractor PTS holders you must not attend any IÉ sites or locations which requires you to hold PTS.</p>

For the latest version of this document refer to:

<https://www.irishrail.ie/en-ie/about-us/iarnrod-eireann-infrastructure/Iarnrod-Eireann-Contractor-PTS>

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