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TITLE:

- Project Manager City Centre Resignalling Project, New Works, (The New Works Section is the Project Delivery section of the Iarnród Éireann Infrastructure Manager Department).

ROLE & PURPOSE:

- Deliver the City Centre Resignalling Project (CCRP) to authorised budget, time, quality and scope targets by:
 - Project Management of the CCRP Team, Resident Engineering Team, Design Team and Contractors.
 - Effective utilization of in-house and external resources.
- Monitoring & reporting all aspects of the CCRP.
- To assist with the smooth implementation of projects within New Works.
- To monitor implementation of projects within New Works.
- To provide advice, and assist with the implementation of arrangements required by applicable industry standards, regulations and legislation.
- Implementation of Iarnród Éireann and New Works Standards.
- To provide professional support in terms of management of projects undertaken by the Programme Manager, New Works.

REPORTING RELATIONSHIPS:**REPORTS TO:**

- Programme Manager, Railway Systems, New Works.

MANAGES AS DIRECT REPORTS:

- N/A.

WORKING RELATIONSHIP WITH:

- External contractors.
- External consultants.
- Programme Managers, Project Managers, Planners, Task Leaders and Designers working within New Works.
- CCE, SET, RU Staff.
- Commission for Rail Regulation.
- External Agencies as necessary.

KEY QUALITIES:**ESSENTIAL:**

- A Building, Engineering, Construction or Project Management degree.
- Member of Engineers Ireland or other relevant professional body.
- Minimum of 10 years project engineering experience in relevant engineering environment.
- Demonstrable ability to manage similar signalling projects.
- Demonstrable ability to produce and manage budgets of similar signalling & multi-million euro capital projects.
- Experience of carrying out the role of the Project Supervisor Design Process.
- Experience and understanding of the Commission for Rail Regulation Authorisation for Placing in Service (APIS) process.
- Experience and understanding of Safety Management Systems.
- Strong leadership, negotiation and interpersonal skills.
- Relevant general management and project management experience.

DESIRABLE:

- Knowledge of Railway Systems.
- Understanding of Project Management Procedures.
- Experience of production and management of funding applications for the National Transport Authority and European Union Innovation and Networks Agency.
- Knowledge of contract management.

- Knowledge of railway infrastructure.
- Knowledge of the Construction Regulations.
- Experience managing a multi-disciplinary team including; signalling, electrical, telecoms, civils, structures, track, environmental and construction elements.
- Ability to produce tender documentation.
- Experience and knowledge of technical approvals processes for track and signalling.

COMPETENCIES:

- Commercial Awareness.
- Demonstrated project management experience.
- Strong leadership skills.
- Excellent communication skills.
- Established Specialist Knowledge.
- Demonstrable ability in planning and organising.

GENERAL MANAGEMENT RESPONSIBILITIES:

- **Safety:** To act as a focus for safety in line with the New Works Safety Management System (SMS) and to discharge your safety responsibilities as outlined by your reporting Manager and Safety Responsibility Statement (SRS). Implementation of the Construction Regulations and carrying out the role of PSDP.
- **Engineering:** To ensure that all projects are properly authorized and progressed in accordance with the Building regulations, IE and IM policy, standards and procedures.
- **Business:** To manage, coordinate and control all projects and related activities for your business.
- **People:** To ensure constant communication with all colleagues within your area and to support the People Management policy within the IM team.

SPECIFIC RESPONSIBILITIES:

ENGINEERING

- Assist the Programme Manager, New Works, in the development of Infrastructure.
- Responsibility in your area of control for the feasibility work, design, procurement, construction, commissioning and handover of projects.
- Responsible for ensuring that projects are managed in accordance with defined project management and control procedures.
- Responsible for the ongoing implementation of appropriate project and contract control mechanisms and for their monitoring and reporting.
- The successful candidate will have responsibility for managing all aspects of the CCRP Phases 2, 3 and 4.

SAFETY

- Carry out the role of PSDP.
- Co-ordinate the role of PSCS.
- Apply APIS.
- Apply SMS 14.
- You will completely and fully deliver your responsibilities as specified in the Safety Responsibility Statement which accompanies this role.
- Undertake and manage, as appropriate, incident investigations as requested.
- Review on an on-going basis risks relevant to your role including both occupational and asset related risks.
- Ensure that all briefings on Safety are completed with all staff as necessary.

PEOPLE

- Comply with corporate HR policy and procedures.
- Managing your team to ensure that responsibilities and priorities are appropriately assigned to achieve your safety objectives.
- Lead and provide all necessary support to staff to enable the execution of their role.
- Communicate effectively with staff to ensure proper execution of tasks.

FINANCE

- Plan, monitor and report on all financial aspects of those works for which you are responsible.
- Prepare and manage budgets as necessary ensuring all chargeable and non-chargeable items (person hours) are accurately captured.
- Undertake all activities in line with the Iarnród Éireann governing procurement policies and procedures.
- Support the Programme Manager in the preparation of quarterly interim and annual stewardship reports, identifying:
 - Performance against each objective.
 - Actual and forecast expenditure against budget.