

27th January 2020

E-mail: [REDACTED]

Re: FOI Request Response IE_FOI_343

Dear [REDACTED],

I refer to your request dated 9th January 2020 made under the Freedom of Information Act 2014, which was received by my office on that date, for records held by Iarnród Éireann.

Request:

- All minutes of the Irish Rail Executive Management Meeting which mention my name [REDACTED] [REDACTED] from 1/1/2012 to date. [There are no records.](#)
- All minutes of the Board of Irish Rail and the minutes of the Executive Board which mention Protected Disclosures from 1/1/2012 to date. [Record enclosed.](#)
- All minutes of the (former) Irish Rail Audit Review Group and all minutes of the (current) Audit Risk and Review Group that mention my name [REDACTED] from 1/1/2012 to date. [There are no records.](#)

Response:

You have sought access to the records outlined above and I consider this an appropriate form of access in this case. Accordingly a copy of the records is now enclosed including a copy of the schedule to these records.

Rights of appeal

In the event that you are not happy with this decision you can make an appeal in relation to this matter, you can do so by writing to the FOI Unit, Corporate Communications, Iarnród Éireann Irish Rail, Connolly Station, Amiens St, Dublin 1 or by e-mail to foi@irishrail.ie. You should make your appeal within 4 weeks (20 working days) from the date of this notification, where a day is defined as a working day excluding, the weekend and public holidays, however, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this body.

Should you have any questions or concerns regarding the above, please contact the FOI Officer on 01, 7032561.

Yours sincerely,

A handwritten signature in cursive script that reads "Hayley Durnin".

Hayley Durnin

Freedom of Information Office

Freedom of Information Request:
Schedule of Records for [IE_FOI_343](#): Summary for Decision Making

Record No.	Date of Record	Brief Description	No. of Pages	Decision: Grant/Part Grant/Refuse	Section of Act if applicable	Record Edited/Identify Deletions
1	15.07.2015	EG Minutes 20150715	3	Grant	Section 37 - Personal Information	

Hayley Durnin
Freedom of Information Office

**Minutes of 167th Iarnród Éireann Executive Group Meeting
held on Wednesday 15th July 2015
at Connolly Station**

Present: [REDACTED], Chief Executive Officer (Chairman)
[REDACTED], Chief Financial Officer
[REDACTED], Safety Advisor
[REDACTED], Director IM
[REDACTED], Manager Corporate Communications
[REDACTED], GM Rosslare Europort
[REDACTED], Director Human Resources
[REDACTED], Director TO

Attended by: [REDACTED], Assistant Secretary
[REDACTED], CPO (part)
[REDACTED], RU Finance
[REDACTED], Commercial Department

Apologies: [REDACTED], Commercial Director
[REDACTED], IM Finance

Min. No.

MINUTES AND ACTIONS

931.1 The minutes of the meeting of 10th June 2015 were taken as read and noted.

931.2 The actions lists were taken as read and noted.

EG Actions

2277 [REDACTED] JM
2278 Closeout report for pharmacy to be compiled CM

- [REDACTED]

Board actions

- Action 307 – note that Level Crossing costs do include loss revenue. Future reports should include value of claims of Level Crossing incidents
- [REDACTED]
- Action 282 – CEO Objectives - agenda item
- Action 294 – London Underground report on slips, trips and falls, JC to confirm if pilot programme can be run here
- Action 301 – Risk Auditor – specification being finalised for auditor
- Actions 299, 300 target August – agenda items

KEY ISSUES

TO

2279 **Period 6 safety data to be used for training – Correct KPIs** JC

- Wrongside train doors – now better visibility with test procedures
- Overdue action audits – will catch up P7
- DRA – will set target all fleets
- Traction motor and ICR transmission failures
- Driver mentoring starting

2280 **TO Report** JM
Check wording for “Customers on direct debit” and check target

Check progress against target penalty fares
 Say more about speeding at Skerries
 Include mentoring in list of issues for 10 minute DART
 DRA – have KPI for number of checks and its use

- Good progress meeting with Gardai
- LRA – looking to getting defensive driving techniques imbedded in advance
- Sanders for 2600s – for 2016 season
- Enterprise carriages – 4th set must start programme 3rd week august, may not have other set back in time
- Acoustic bearing – nearly ready to start installation

Commercial

2281 **Commercial Report** MF

Include Marketing for 10 minute DART in next report
 Expand on what is driving commuter revenue growth

- Seat reservation availability still not meeting target. Now recording more data. More session taken place on how to record problems, including manual intervention.

2282

[REDACTED] JM

2283 **Move August EG to Friday 14th so that all can include period 8 data** BMC

- WiFi working better on 3G
- Customer Satisfaction remains high and DART/Commuter figure has been restored
- Revenue protection – no. valid DART ticket increased. Have a lot of detail.

2284 **Give summary of revenue protection data by time of day to DF** MF

- Summer campaign has kicked off

IM

- LX – will use CCTV to assist prosecutions
- [REDACTED]
- 4 LX near misses vs target 2
- training cycle for competence has caught up
- Ballast on target at P7
- TO minutes in dispute – will be cleaned out quarterly
- Budget for move from TO to IM for 4B and 4C to be sorted out
- Need to start planning for ballast cleaning with contractor soon
- Expect injection of cash again this year
- OTM performance update to be given to August board

2285 **Comment on BB margin in OTM report to August board** DC

- XX024 – judge ruled could not prosecute because on private road. Are seeking advice on next steps.
- Graffiti blitz started

2286 **Check if Lansdowne and Dun Laoghaire could be included in graffiti blitz** DC

- TSR boards workshop taking place today. Also looking at other boards.

Finance

2287 **Check staff numbers target** AC

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- no internal audits outstanding

2288 Show timeline for Indecon actions progress JPL

2289 CM

2290 Distribute Protected disclosure policy to staff CM

Corporate Comms

- Awards – Journeys on Us best chance
- 1916 preparations underway and will include schools programme
- Phoenix Park tunnel reaction being monitored
- Received very good reports on radio show about long distance commuting

PROCUREMENT

CPO Report

- All KPIs green
- [REDACTED]
- [REDACTED]
- Reorganisation – when complete SMS process, DF will inform RSC
- Preparation for possible works if funding becomes available would be helpful
- [REDACTED]

2291 Justification for size of Road Fleet o be provided as background to August board paper DC

ANY OTHER BUSINESS

Next meeting

934.1 The next board preparation meeting will be held on Monday 17th August 2015 at 08:30.