

[REDACTED]

05<sup>th</sup> April 2016

Re: FOI request IE\_FOI\_037

Dear [REDACTED]

I refer to the request which you made under the Freedom of Information Act 2014 for records held by this body:

**Request –**

- Details of the contract with the provider of car parking facilities at Portmarnock Dart Station
- Details of all security arrangements in place
- The obligations of the provider in this regard
- Verification of compliance on Thursday 11 February 2016

**Decision**

I, Mr. Sheldon Norton, Decision Maker have now made a final decision to part grant your request on the 21<sup>st</sup> February.

You have sought access to the records outlined above and I consider this an appropriate form of access in this case. Accordingly, a copy of the records is now enclosed including a copy of the schedule to these records.

**Rights of appeal**

In the event that you are not happy with this decision you can make an appeal in relation to this matter, you can do so by writing to the FOI Unit, Corporate Communications, Iarnród Éireann Irish Rail, Connolly Station, Amiens St, Dublin 1 or by e-mail to [foi@irishrail.ie](mailto:foi@irishrail.ie). You should make your appeal within 4 weeks (20 working days) from the date of this notification, where a day is defined as a working day excluding, the weekend and public holidays, however, the making of a late appeal may be permitted in appropriate circumstances.

The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this body.

Should you have any questions or concerns regarding the above, please contact the FOI Officer on 01, 7034293.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Shel Norton', with a stylized, cursive script.

Sheldon Norton,

Freedom of Information Request:  
Schedule of Records for IE\_FOI\_037 : Summary for Decision Making

Record No.	Date of Record	Brief Description	No. of Pages	Decision: Grant/Part Grant/Refuse	Section of Act if applicable	Record Edited/Identify Deletions
1	22/02/2016	Details of the contract with the provider of car parking facilities at Portmarnock Dart Station	NA	Refuse	S36 Commercially Sensitive Information	
2	23/02/2016	Details of all security arrangements in place	1	Grant		
3	24/02/2016	The obligations of the provider in this regard	1	Grant		
		Verification of compliance on Thursday 11 February 2016	1	Grant		

Signed 

IE Decision Maker

**IE\_FOI\_037**

**Record No. 1**

**Details of all security arrangements in place (in Portmarnock Dart Station car park)**

- Security in Portmarnock Station Carpark is managed through the use of CCTV cameras which are reviewed if there any incidents reported.
- There are four signs in the Carpark advising Customers that cars are parked at their owners risk.
- Patrols checking for compliance for valid car parking are also conducted on a regular basis.
- Where there are any noticeable incidents of Vandalism, thefts and or attempted thefts, Station Managers and their teams report them immediately to the local Garda and where necessary provide ongoing support until investigations/prosecutions are concluded.

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### **Record No. 2**

#### **The obligations of the provider in this regard**

- The Contractor coordinates a response to any cases of vandalism, actual or attempted theft through a number of measures;
  - Advising the Station Management of the Incident
  - Completing an incident report
  - reporting incident immediately at local Garda within 24 hours of incident being notified or incident being reported to the Contractor as a precaution in case the incident had not been reported as yet by a Station Manager or his/her staff.

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**Record No. 3**

**Verification of compliance on Thursday 11 February  
2016**

- There was no Patrol scheduled to take place on the 11<sup>th</sup> or 12<sup>th</sup> of February 2016
- The incident was reported to the Booking Office on the 12<sup>th</sup> February 2016
- The Gardaí were advised following this report
- The CCTV footage for Portmarnock Station Carpark was viewed by the Gardaí on the 16<sup>th</sup> February 2016