

**JOB DESCRIPTION**

<b>Job Title:</b>	Safety Systems Development and Support Manager
<b>Department:</b>	Safety
<b>Business Unit:</b>	Health and Safety Directorate
<b>Reports to:</b>	Director of Health and Safety
<b>1. Job Purpose</b>	
<ul style="list-style-type: none"> <li>➤ Provide support for the business on cross-functional safety matters.</li> <li>➤ Development and leading of safety improvement projects</li> <li>➤ Ensure systems are in place for the accurate and timely communication of cross-functional network safety information.</li> <li>➤ To share learning across the organisation in support of creating a consistent approach to safety management and development.</li> <li>➤ Build relationships with European and International organisations and share transferrable lessons.</li> <li>➤ Develop and implement a cross function strategy for workforce safety.</li> <li>➤ Represent the Director of Safety at cross-functional forums.</li> </ul>	
<b>2. Dimensions</b>	
<ul style="list-style-type: none"> <li>• This job description is not exhaustive and merely outlines the key duties and responsibilities of the position.</li> </ul>	
<b>3. Working Relationships</b>	
<ul style="list-style-type: none"> <li>• Heads of Departments</li> <li>• Heads of Health and Safety</li> <li>• Members of the BSC</li> <li>• Team members of DOHS</li> </ul>	
<b>4. Key Qualities</b>	
<b>Essential:</b>	
<ul style="list-style-type: none"> <li>• Degree in Health &amp; Safety or relevant postgraduate qualification</li> <li>• A minimum of five years working at a senior level in Safety</li> <li>• Good Communication and Interpersonal Skills.</li> </ul>	
<b>Desirable:</b>	
<ul style="list-style-type: none"> <li>• A good understanding of the Irish Rail organisation structure.</li> <li>• Familiarity with Safety Management System &amp; procedures within Irish Rail.</li> <li>• Management experience within an engineering / rail operating environment.</li> </ul>	
<b>Competencies</b>	
<ul style="list-style-type: none"> <li>• Leadership skills</li> <li>• Concern for excellence</li> <li>• Collaborative</li> <li>• Results driven</li> </ul>	

- Strategic Thinking

#### **5. Responsibilities**

- Provide support for the business on cross-functional safety matters
- Support the development and leading of safety improvement projects
- Develop and implement Group Standards for matters which apply to IE
- Manage the development, delivery and updating of the Enterprise Risk Model for IE
- Liaise with International organisations on trends and advise accordingly
- Build relationships with European and International organisations and share transferrable lessons
- Participate in development forums within ERA and UIC to develop initiatives for rail safety
- Keep informed on emerging safety issues and technologies for opportunities to apply new solution to enhance management and performance
- Develop and implement a cross function strategy for workforce safety
- Lead introduction of deep dives and single point failure reviews
- Participate in projects and initiatives as directed by the Director of Health and Safety
- Lead, Support and co-ordinate the development and collation of departmental Safety plans in alignment with the IE Safety Strategy Framework.
- Manage and co-ordinate the annual Health and Safety Awards.
- Develop the IÉ Network-wide standards.
- Provide support to both the training school and the Chief Medical Officers Dept. on the application of the Contractor PTS Medical process.
- Manage and support Health and Safety Graduates working within the Directorate of Health and Safety.
- Support the Corporate Safety Compliance Unit in the application of RM3 Safety Management Maturity assessments.
- Co-ordinate a strategy for the role out of Defibrillators
- Manage the restructuring of the rule book format across IE
- Monitor the chemist on call process
- Co-ordinate Safety Leadership training
- Manage the safety graduates